

Registered Vascular Specialist (RVS)

Supporting documentation should be addressed appropriately (i.e. to CCI).

Sample Employment Verification Letter

- 1) Employer's original, official letterhead or stationery.
- 2) Indicate the date the letter was signed by employer/supervisor.
Should not be older than six months from the date the application is received at CCI Headquarters.
- 3) Indicate the name of the applicant.
- 4) Indicate full- or part-time employment.
- 5) Indicate the time period of employment.
- 6) Indicate the primary duties of applicant, related to the field of cardiovascular technology.
- 7) Indicate the number of studies performed during the applicant's employment.
- 8) Original signature of direct supervisor, who must be a MD or DO or hold an active RCCS, RCES, RCIS, RCS, RDCS, RDMS, RPhS, RVS, or RVT credential.

Sample Student Verification Letter

- 1) Educational program's original, official letterhead or stationery.
- 2) Indicate the date the letter was signed by educational director.
- 3) Indicate the name of the applicant.
- 4) Indicate full- or part-time student.
- 5) Indicate the date or expected date of graduation.
- 6) Indicate the specialty of the educational program.
- 7) Original signature of the educational director.
- 8) For non-programmatically accredited educational programs, indicate the program length, program specialty (echo or vascular or invasive), and the number and specialty of clinical hours accrued.

Sample Clinical Experience Letter

- 1) Clinical site's original, official letterhead or stationery.
- 2) Indicate the date the letter was signed by the clinical supervisor.
- 3) Indicate the name of the applicant.
- 4) Indicate the number of clinical hours.
- 5) Indicate the number of studies performed during the applicant's clinical training (Required if applying on or after July 1, 2013).
- 6) Indicate the time period during which the clinical hours were performed.
- 7) Original signature of the clinical supervisor.

IMPORTANT: If an individual's clinical hours were obtained after graduation from their educational program, then those hours **WOULD NOT** count toward the 800-hour minimum under qualification RVS5.

ABC Hospital (1)
123 Main St. • San Diego, CA 92701 • (760) 555-1234

January 4, 2011 (2)

CCI
1500 Sunday Drive, Suite 102
Raleigh, NC 27607

RE: Donna Jacobs (3)

This letter has been sent to verify that Ms. Donna Jacobs was employed for over two years full-time (4) in the vascular ultrasound laboratory at ABC Hospital. Ms. Jacobs was employed from July 1999 to August 2001 (5). Within this two-year time-frame Ms. Jacobs personally performed 625 (7) vascular ultrasounds within our lab (6). I am sending this letter in support and endorsement of Ms. Jacobs' application to sit for CCI's Vascular Registry Exam.

Sincerely,

Janet Williams (8)
Janet Williams, RVS
Clinical Supervisor

CV Institute (1)
1000 College Rd. • New York, NY 10001 • (212) 555-1234

March 4, 2011 (2)

CCI
1500 Sunday Drive, Suite 102
Raleigh, NC 27607

RE: Ms. Jane Thompson (3)

This letter has been sent to verify that Jane Thompson is enrolled as a full-time (4) student at the CV Institute. Ms. Thompson will graduate in May of 2011 (5) after completing the Vascular Sonography (6) program. At the time of graduation, Ms. Thompson will have completed a 12-month educational program, which includes 800 clinical hours at the ABC Hospital cath lab.

Based on CCI's qualification requirements, I understand that Ms. Johnson is currently qualified to sit for the Cardiovascular Science Examination and after her graduation she will be qualified to sit for the Invasive Registry Examination.

Sincerely,

Elizabeth Johnson (7)
Elizabeth Johnson, RCIS
Educational Director

ABC Children's Hospital (1)
123 Main St. • San Diego, CA 92701 • (760) 555-1234

January 4, 2011 (2)

CCI
1500 Sunday Drive, Suite 102
Raleigh, NC 27607

RE: Mr. John Doe (3)

This letter has been sent to verify that Mr. John Doe has performed 800 clinical hours (4) of vascular ultrasound training at ABC Hospital. Within this time, Mr. Doe personally performed 150 (5) vascular ultrasounds.

Mr. Doe's clinical rotation lasted from January 2005 to June 2005. (6)

Sincerely,

Walter Reed (7)
Walter Reed, RVS
Clinical Supervisor