**ABC Hospital** (1)

*123 Main St. • San Diego, CA 92701 • (760) 555-1234*

January 1, 2022 (2)  
  
  
CCI   
3739 National Drive, Suite 202   
Raleigh, NC 27612

RE: Mr. John Doe (3)

This letter has been sent to verify that John Doe has performed 800 clinical hours (4) of cardiac ultrasound training at ABC Hospital. Within this timeframe, Mr. Doe personally performed (scanned) 150 (5) echocardiograms.

Mr. Doe’s clinical rotation lasted from January 2021 to June 2021. (6)

Sincerely,

Walter Reed (7)

Walter Reed, RCS  
Clinical Supervisor