**Congenital University** (1)

*1000 College Rd. • New York, NY 10001 • (212) 555-1234*

January 1, 2022 (2)

CCI   
3739 National Drive, Suite 202   
Raleigh, NC 27612

RE: Ms. Jane Thompson (3)

This letter has been sent to verify that Jane Thompson is enrolled as a full-time (4) student at Congenital University. Ms. Thompson will graduate in June of 2022 (5) after completing the training program. At the time of graduation, Ms. Thompson will have completed a 12-month Congenital Cardiac ultrasound program (6) including 800 clinical hours at the ABC Children’s Hospital echocardiography lab.

Sincerely,

Elizabeth Johnson (7)

Elizabeth Johnson  
Educational Director