**Ultrasound Institute** (1)

*1000 College Rd. • New York, NY 10001 • (212) 555-1234*

January 1, 2022 (2)  
  
  
CCI   
3739 National Drive, Suite 202   
Raleigh, NC 27612

RE: Ms. Jane Thompson (3)

This letter has been sent to verify that Jane Thompson is enrolled as a full-time (4) student at the Ultrasound Institute. Ms. Thompson will graduate in June of 2022 (5) after completing the cardiac ultrasound program. At the time of graduation, Ms. Thompson will have completed a 12-month cardiac ultrasound program (6) that includes a required 850 clinical hours (7) completed at the ABC Hospital echocardiography lab.

Sincerely,

Elizabeth Johnson (8)

Elizabeth Johnson, RCS   
Educational Director